

# NORTHWEST YOUTH CONFERENCE NOVEMBER 10-12, 2016 GROUP REGISTRATION INFORMATION

(for those groups using the fillable downloaded forms and mailing in their registrations to NWYC)

- **NOTE: NWYC now offers online registration.** This will allow individuals to register and pay online, and give to the youth leader real time registration and payment information. We recommend online registration. Please go to [www.greaterportlandbaptist.org/nwyc](http://www.greaterportlandbaptist.org/nwyc) to register online. (**Group Registration is NOT NECESSARY** if everyone in your group registers online.)
- Registration is NOT complete without registration fee. If you are using the fillable downloaded forms, one check should be made out to GPBC for your group. **U.S. Funds are required for ALL fees and charges.**
- **There are NO REFUNDS after submitting registrations.**
- **Please understand that your registration must include more than a number and a check paying for that number of delegates.** We need to know genders (for room assignments) and the number of adults (male/female) attending with your group as well as T-shirt sizes. (**EXAMPLE:** Groups may register the following way: 5 girls, 1 lady, 6 boys, 1 man for a total of 13 as well as shirt size breakdown). **After registering, the numbers of girls, boys, ladies, men, you are responsible for bringing that number of people.** You will be able to register more delegates, but NOT less than the total number of girls, ladies, boys, men as we base all purchases on registration information provided by you. Thank you for understanding that refunds cannot be made.
- Early bird registration is to be postmarked by October 10th.
- If your group registration is received after October 31th, we **CANNOT** guarantee that we will have hotel rooms to accommodate your teens, or that they will be grouped in the same hotel rooms. We will always do our best to keep your group together. Even if you realize as you are leaving your church to come to the conference that you have more or less than expected, please call and update your information to speed your final registration at the conference.
- **DO NOT** send individual registration / medical forms if registering as a group. Group leaders are responsible for collecting and bringing individual registration / medical forms to the NWYC. This is VERY IMPORTANT!
- Any special requests in regards to lodging, etc. should be put in writing and received in our office by October 10th.
- There **must** be at least one adult chaperone / sponsor per every 10 delegates registering for the NWYC. In groups with both male and female delegates, there should be **at least** one lady **and** one man chaperone / sponsor.

**Thank you for your cooperation!**



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